



BELKNAP COUNTY COMMISSIONERS  
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David DeVoy  
Chairman  
Sanbornton

Hunter Taylor  
Vice-Chairman  
Alton

Richard Burchell  
Clerk  
Gilmanton

## Commission Meeting Minutes May 4, 2016

In Attendance: Commissioners David DeVoy, Hunter Taylor and Richard Burchell and County Administrator Debra Shackett.

**Minutes 5/4/16:** M/Taylor, S/Burchell to approve the minutes of 4/20/16 and the amended minutes of 4/6/16. Unanimous. **Motion passed.**

**Ratification of Documents Previously Signed:** M/Taylor, S/Burchell to ratify the previously signed documents. Unanimous. **Motion passed.**

### Previously Signed Documents

<u>Document Date</u>	<u>Document</u>
4/20/2016	Payroll Manifest
4/20/2016	A/P Manifest
4/25/2016	Bond Anticipation Note
4/27/2016	CDBG 1 year extension
4/27/2016	Payroll Manifest
4/27/2016	A/P Manifest

**Calendar:** The calendar was reviewed.

**Committee Member for DSRIP:** M/Taylor, S/DeVoy to have Commissioner Taylor on the committee. 2-1 Burchell opposed. **Motion passed.** M/DeVoy, S/Taylor to have County Administrator Debra Shackett on the committee. 2-1 Burchell opposed. **Motion passed.**

**Register of Deeds-contract authorization:** Registrar Judy McGrath requested to enter a contract with Fidar Technologies for 2017. M/Taylor, S/Burchell to enter the contract. Unanimous. **Motion passed.**

**Transfers:** The Commissioners reviewed and discussed each of the transfers. The following motions were made and passed:

1. #2016.06 M/Taylor, S/Burchell. Unanimous.
2. #2016.07 M/Taylor, S/Burchell. Unanimous.
3. #2016.08 M/Taylor, S/Burchell. Unanimous.

**Improper attempt to access records:** Commissioner Taylor spoke about Commissioner Burchell's attempt to gain access to the DHHS Nursing Home database. Commissioner Burchell stated he was only interested in obtaining the gross numbers from the database. M/Taylor, S/DeVoy to publicly sanction Commissioner Burchell for the misconduct and to have the data forwarded to the Attorney General for review. 2-1 Burchell opposed. **Motion passed.**

**Semi-annual DOC Inspection:** M/Taylor, S/Burchell to use the March 25<sup>th</sup> meeting with Senator Hosmer for the inspection. Unanimous. **Motion passed.**

**Other:** Commissioner DeVoy asked County Administrator Debra Shackett for an update on the offer that was made at the previous meeting to the Nursing Home SEA. County Administrator Shackett stated that the union is continuing to meet and she has not been informed of a resolution yet.

County Administrator Shackett spoke about a change of status for Shelley Richardson, who is training to become a nursing home administrator and also fulfilling her fulltime job as the clinical specialist. She suggested giving Shelley a weekly stipend for the two fulltime jobs she is currently doing. M/Taylor, S/Burchell to approve the weekly stipend. Unanimous. **Motion passed.**

**Adjourn:** M/Taylor, S/DeVoy to adjourn the meeting at 9:39 am.

Respectfully submitted,



Jamie Ellsworth  
Administrative Assistant